



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		KABI NAZRUL COLLEGE
Name of the head of the Institution		Pradip Kr Das & Jafar Ali Akhan
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03465252202
Mobile no.		8981446589
Registered Email		kncollege1986@gmail.com
Alternate Email		Iqacknc1986@gmail.com
Address		Village and Post Murarai, Dist Birbhum
City/Town		Murarai
State/UT		West Bengal
Pincode		731219
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Someswar Chatterjee
Phone no/Alternate Phone no.	03465252202
Mobile no.	7908544018
Registered Email	Iqacknc1986@gmail.com
Alternate Email	someswar_76@yahoo.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://kabinazrulcollege.ac.in/wp-content/uploads/2024/04/AQAR-Report-2017-18.pdf">http://kabinazrulcollege.ac.in/wp-content/uploads/2024/04/AQAR-Report-2017-18.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	<a href="http://kabinazrulcollege.ac.in/wp-content/uploads/2024/04/Academic-Calendar-2017-2018.pdf">http://kabinazrulcollege.ac.in/wp-content/uploads/2024/04/Academic-Calendar-2017-2018.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.03	2009	15-Jun-2009	14-Jun-2014

<b>6. Date of Establishment of IQAC</b>	07-Jun-2014
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
<b>No Data Entered/Not Applicable!!!</b>		

L::asset('/', 'public').'/public/index.php/admin/get\_file?file\_path='.encrypt('Postacc/Special\_Status/'. \$instdata->upload\_special\_status))}}

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View Link](#)

**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. IQAC recommended for innovative mode in teaching under under CBCS curriculum.  
2. IQAC organised orientation program for students and staff. 3. IQAC supervised the functioning of the office administration and academic Department.

No Files Uploaded !!!

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
No Data Entered/Not Applicable!!!	
<a href="#">View Uploaded File</a>	

14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%; text-align: center;">Name of Statutory Body</th> <th style="width: 50%; text-align: center;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Governing Body of the College</td> <td style="text-align: center;">21-Dec-2023</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	Governing Body of the College	21-Dec-2023
Name of Statutory Body	Meeting Date				
Governing Body of the College	21-Dec-2023				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2019				
Date of Submission	28-Feb-2019				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The college has been made equipped with Management Information System (MIS) to facilitate the college administration. It enables the administration to generate any report as and when required. Different summary based information or data are readily available to take and execute decisions. Information such as: Students' merit list (several lists) at the time of admission of students, current admission status for all class, admission fee summary report etc. Categorization of students on the basis of gender, caste, differently able students, General - Honours, students applying for Kanyashree benefits etc.,. Result of students / divisions obtained/ students availing institutional concessions obtained, stipend obtained from the state government and the central government, number of students asked for hostel facilities etc. Library books lent, reminder for last date of depositing the lent books, list of defaulters. Office - up to date status of PF including interest received /salary certificates/ fees book generation are at fingertips as and when needed to be furnished. These applicative data are helpful for the entire stakeholder - right from students to Govt.</p>				

Part B

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Curriculum Planning and its Implementation is the heart and soul of teaching-learning process. Our college meticulously planned the curriculum and ensured its proper implementation to achieve the desired goals. Planning curriculum is a two-way process one from the side of the university which is mandatory for every college to be followed and the other is college's own effort to prepare its curriculum. The curriculum committee members, its convener and Principal arranged several meetings, followed the university websites, participated meetings organised by the university, kept a close look on national and international research on curriculum to keep them updated regarding the latest curriculum which would equip the students to meet the future challenges prevailing around the world. The college in its own capacity regularly updated its curriculum in its websites. As the college is located in the most backward regions of the state, a printout hard copy of the curriculum is handed to the students to those who can not avail internet connections. Routine of the college plays an integral part for proper implementation of the curriculum therefore, the routine committee focuses on the distribution of theory classes, practical classes, special tutorials, remedial classes etc. so that the students may engage and participate themselves in acquiring knowledge in the given time frame. Since English is not the mother language of most of the students, they face tremendous difficulty in articulating in English and understand texts written in English. To address this issue the curriculum is set in such a way so that the students might learn English in the college. The college arranged special communicative English classes to enhance their English speaking and writing skills. Since the college has various subjects, a single homogeneous curriculum is not effective. Therefore, an extra effort is added to prepare a very competent curriculum for students taken different subjects. Percentage of women in the college is comparatively higher therefore, to empower them the college organised various outreach programmes in different schools and villages to make them aware about higher education, career, drop out etc. the college arranged soft skill development programmes, acquainting them with science laboratory, encourage them to participate in cultural activities so that they may gain confidence in their day-to-day life. Without implementation curriculum is useless. The college in a regular basis analyses the curriculum through its committee. Feedback from the side of teachers and students are frequently asked to submit. Process of revisions of the curriculum is mandatory. To what extent the curriculum has achieved its objectives; a constant effort is being made from the side of the college. Curriculum committee meeting is held regularly and sometimes students and parents are asked to participate in the meeting for their valuable suggestions and feedback. Last but not the least the principal of the college always keeps a vigilant eye on the planning of curriculum and its implementation. To revise, update and make the curriculum futuristic proper documentation is maintained from time to time.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
<b>No Data Entered/Not Applicable !!!</b>					

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		
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### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Honours	01/07/2017
BA	GENERAL	01/07/2017
BSc	General	01/07/2017
BCom	Honours	01/07/2017
BCom	General	01/07/2017

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
<b>No Data Entered/Not Applicable !!!</b>		
No file uploaded.		

### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
<b>No Data Entered/Not Applicable !!!</b>		
No file uploaded.		

## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The college has an effective mechanism for distributing, collecting, analysing and utilizing the feedback from the students. A hard copy of feedback form containing fifty questions is handed to the students of the college across various streams. The feedback form inquires the student's overall satisfaction

related to academics, cultural, teaching, learning, sports, outreach programmes, career-oriented teachings etc. Feedback analysis committee was formed in order to look into the matter concerning students' grievances and suggestions which would enhance their upliftment from college activities. The head of the respective departments were made accountable to distribute and collect the feedback forms. After collecting the filled feedback form the committee analysed and recommended suggestions for improvements. In this academic year the college undertook various steps to follow and implement different recommendations which the committee has made. The feedback from the students really helped the college authority to address those issues which would have been kept unnoticed had not the students submitted their opinion. The college undertook initiatives to provide fresh drinking water, cycle stand, beautification, more books in library, spoken English classes, coaching to crack competitive examination, academic excursions etc.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	BA Hons in Bengali	72	334	59
BA	BA Hons in English	72	314	35
BA	BA Hons in History	81	225	40
BA	BA Hons in Pol Sc	56	168	20
BA	BA Hons in Geography	27	212	7
BCom	BCom Hons in Accountanc	40	1	0
BA	General	1140	2146	1034
BSc	General	67	81	17
BCom	General	118	1	1
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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2122	0	28	0	0

### 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of	Number of	ICT Tools and	Number of ICT	Numberof smart	E-resources and
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Teachers on Roll	teachers using ICT (LMS, e-Resources)	resources available	enabled Classrooms	classrooms	techniques used
28	28	4	2	0	2
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No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Department wise mentoring system is available. Before starting the class the students of each programme are divided into different group in an orientation programme under mentorship of available faculties of that department. Mentor looks after their total progress and guides them to achieve the academic goal. Mentors discuss the various scopes for setting up their future plan, motivate the students to utilise the library resources, encourage the students to participate in various competitions and tournaments, inspire the students to engage in social work through NSS and NCC, help to organise the students various cultural programmes in department. Beside these, mentors arrange counselling for overcoming their personal, social and economical hurdles.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2122	28	1:76

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
35	28	7	0	9

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Honours	PART-III/2019	19/04/2019	10/07/2019
BCom	Honours	PART-III/2019	19/04/2019	10/07/2019
BA	General	PART-III/2019	10/04/2019	18/09/2019
BSc	General	PART-III/2019	27/04/2019	13/09/2019
BCom	General	PART-III/2019	27/04/2019	13/09/2019
No file uploaded.				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

After introducing CBCS curriculum our institute reforms the of CIE system. As



per rules and regulation of affiliating university (The University of Burdwan) two internal assessments on each paper has been made compulsory. The various modes of internal assessments have been initiated continuously throughout the course e.g. written examination, home assignment, student seminar, group discussion, viva-voce at the institutional level.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared in accordance with the academic calendar of The University of Burdwan and G.O. of Govt of West Bengal related to admission in Semester-1 and holidays. Mentioning the list of holidays, teaching days, dates of international assessments, the various observation days and different departmental events the academic calendar is served at the beginning of each academic session. As per university schedule the date of commencement of class, registration, examination form fill up, dates of semester end examination are notified in due time.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://kabinazrulcollege.ac.in/wp-content/uploads/2024/04/Programme-Outcomes-and-Course-Outcomes.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BAH	BA	HONOURS	92	51	55.43
BAP	BA	GENERAL	200	21	10.50
BSP	BSc	GENERAL	10	5	50.00
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date

No Data Entered/Not Applicable !!!

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
<b>Presented papers</b>	<b>2</b>	<b>1</b>	<b>6</b>	<b>Nil</b>
<b>No file uploaded.</b>				

**3.4 – Extension Activities**

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
<b>No Data Entered/Not Applicable !!!</b>			
<b>No file uploaded.</b>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>No Data Entered/Not Applicable !!!</b>			
<b>No file uploaded.</b>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
<b>No Data Entered/Not Applicable !!!</b>				
<b>No file uploaded.</b>				

**3.5 – Collaborations**

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
<b>No Data Entered/Not Applicable !!!</b>			
<b>No file uploaded.</b>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
<b>No Data Entered/Not Applicable !!!</b>					
<b>No file uploaded.</b>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

#### 4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1750000	1742263

#### 4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

#### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Fully	21.05.08.000	2019

#### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	11892	1452711	437	102116	12329	1554827
Reference Books	2447	328870	96	34080	2543	362950
e-Books	3164309	5750	Nill	Nill	3164309	5750
Journals	14	Nill	Nill	Nill	14	Nill
e-Journals	6150	Nill	Nill	Nill	6150	Nill
Digital	3	Nill	Nill	Nill	3	Nill

Database						
CD & Video	28	Nil	5	Nil	33	Nil
Library Automation	1	198210	Nil	23600	1	221810
Weeding (hard & soft)	87	23144	23	5865	110	29009
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	23	1	1	23	1	3	13	100	0
Added	3	0	0	3	0	0	0	0	0
<b>Total</b>	<b>26</b>	<b>1</b>	<b>1</b>	<b>26</b>	<b>1</b>	<b>3</b>	<b>13</b>	<b>100</b>	<b>0</b>

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS
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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>No Data Entered/Not Applicable !!!</b>	

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1150000	1030432	360000	350465

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

In the case of infrastructural development, and budget on academic facilities or for maintenance of physical facilities and expenditure or any purchase or fund allocation, the matter is first discussed in the development sub-committee

in our college in a democratic manner. Later it goes to the finance subcommittee to see if the college is able to buy or allocate the fund for the item. If the Finance Sub-Committee allows it, then the matter is discussed in the Governing Body and if the Governing Body allows/approves the fund, the Purchase Sub-Committee follows their specified procedures for purchasing or (or allocating any fund) installing any Governing Body approved items or storing or maintaining any College items. The policies and procedures for maintaining and utilizing physical, academic, and support facilities in the college encompass various aspects of upkeep and utilization of resources such as laboratories, libraries, sports complexes, computers, classrooms, and other essential facilities. For laboratories, each lab has a faculty in-charge, and an attendant. The lab in-charge is responsible for maintaining and upgrading the laboratory with necessary equipment and keeping a record of equipment utilization. Regular preventive maintenance and performance monitoring are carried out to ensure the equipments working condition. Libraries are maintained by a librarian and supporting staff, focusing on the availability and utilization of instructional material. At the end of the academic year, stock verification is done, and a report is prepared on the utilization of books by students and staff. Procurement of books as per the requirement is initiated through a library committee following the procurement procedure.

Sports complexes, grounds, and equipment are looked after by a sports coordinator who manages the activities and issues equipment to students as per the schedule. Preventive maintenance measures are taken in time, and the sports director is responsible for keeping the record of utilization of sport facilities, activities held, awards for the students, etc. Classrooms are allocated to all departments along with necessary ICT tools. The classrooms are utilized as per the time table of the department, and the cleaning is monitored by the institute supervisor/administrator. Head of the institute, coordinators, and class faculty also ensure the cleanliness is maintained in the classrooms.

IT facilities are maintained by laboratory technicians and system administrators. In case of major issues, vendors are hired for maintenance. Plumbing, electrical, drinking water, security, air conditioners, and other facilities are maintained by in-house technicians and external agencies. The college has an annual maintenance contract (AMC) for physical facilities and equipment. The cleaning and maintenance of classrooms and laboratories are done by non-teaching staff as per the cleaning schedule, which is monitored by the head of the department.

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	FREESHIP	371	Nil
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability	Date of implemetation	Number of students	Agencies involved
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enhancement scheme		enrolled	
<b>No Data Entered/Not Applicable !!!</b>			
<b>No file uploaded.</b>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					
<b>No file uploaded.</b>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					
<b>No file uploaded.</b>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	3	UG	ENG	BU	PG
2019	4	UG	HIST	BU	PG
2019	6	UG	BEN	BU	PG
<b>No file uploaded.</b>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
<b>No Data Entered/Not Applicable !!!</b>	
<b>No file uploaded.</b>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Freshers' Day	College	594

Teachers' Day	College	169
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

This year's student council election was not conducted in accordance with state government directives. Thus, there was no formal student council in session this year. However, college students are highly engaged and accountable for all student events held all year long, such as the college's annual sports meet, college social function, and freshers' welcome. It goes without saying that the college's teaching and non-teaching personnel, as well as the institutions head, put up a great deal of work to ensure these tasks are successfully completed. Every department actively participates in the college's annual sporting event, which has traditionally been an extravagant affair. After being chosen shortly after the annual sports, the students practise regularly under the rigorous supervision of physical education teachers, and they demonstrate excellent performance both at the university and district levels of competition. The NCC and NSS regularly organize seminars, visit adopted areas, set up practice camps, clean campuses, develop environmental awareness campaigns in the communities, plant trees and run dengue awareness campaigns, among other things. Independence Day, Republic Day, and other national holidays are observed appropriately, with the full participation and support of the college's teaching and non-teaching staff, students, and head of institution. Both in-person and online platforms are used for condolence meetings and conversations on the contributions and works of notable individuals in various fields.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500



words)

This institution is conscious and pioneering in all aspects of decentralization and participatory management. Decentralized management is adopted in every function of the college, such as admission, student registration, purchase, college development, etc., and each of the teaching and non-teaching staff participate in each committee and gives their opinion, and each of their opinions is valued. The college is mainly governed by two statutory bodies (like Governing Body and Teachers Council). However, various sub-committees are formed keeping in view the overall development of the institution, and the said sub-committees is approved by the governing body, like the teaching and non-teaching staff of the college participate in the governing body, teaching and non-teaching representatives are also present in the various sub-committees. The Admission Sub-Committee takes care of all the tasks starting from the admission of the students to the registration etc. Likewise, the Academic Subcommittee deals with everything from formulating routines to solving problems of professors and students. In this institution since 2011 all the work of online admission is being looked after by the admission sub-committee, in the same way every matter is discussed thoroughly in case of purchase, tender is given, again before tender it is approved by the finance sub committee and lastly the governing body before purchase. In the overall development of the college, opinions of various experienced persons, professors, architects, engineers, contactors, educated senior persons of the region are taken and teaching staffs, non-teaching staffs also participate. But in all cases, before doing any work, it is approved by the governing body. In case of purchase of books in the library, they are purchased by meeting the departmental heads. Development sub-Committee (for financial planning and implementation) involves the participation of teachers and non-teaching staff. Any grant(UGC,MPLAD, Zilla parisad etc.) to the Institution is thoroughly discussed in this committee and is forwarded to GB for consideration and approval. Budgets for each and every department at the starting of the academic year also make part of the discussions. The Library sub-committee of our Institution prepares and plans for the purchase of books, Library's accessories (like Almirah ,book-self, Chairs, table CC Camera etc.) and subscription of journals with faculties of individual departments. There is a Development sub-Committee with members from teaching staffs, non-teaching staffs, and architects, engineers etc. who make a plan for the infrastructural development, modification and extension of college buildings and the maintenance of the entire campus of the college. Besides retired and experienced teachers and non-teaching staff also give their valuable opinion, suggestion for developing of the Institution to the different sub-committees of this Institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Since 2017-18 Burdwan University has introduced new CBCS curriculum, this university prepares curriculum for all colleges, accordingly all departments of college under Burdwan University follow that curriculum, i.e. college teachers have no role or right in making curriculum, though few the teachers who are members of the Board

of Studies(BU) give various suggestions for making the curriculum. The curriculum prescribed by the board is imparted as well as circulate to the college students by the departmental teachers. Suggestions from the college teachers' are forwarded to the Syllabus committees of the University of Burdwan, The University is under no obligation to accept any suggestion made by the college teachers, who are not members of the Board, in the matter of curriculum modification.

Teaching and Learning

Basically, teachers take their classes using teaching aids( blackboard, map etc) in lecture method, In order to increase students skills, increase their ability to express, make them suitable for exams, teachers take short question-answer method, workshops, seminar- presentation, group discussion etc. in class. Besides, to enhance their practical knowledge, educational tour/field works has arranged by Deptt., and the catching learning process is made interesting by using ICT, t.e use of multimedia in the classrooms.

Examination and Evaluation

CBCS system is implemented from 2017-18 in BA, B.Sc and B.Com department, in that syllabus 10 marks are given for internal assessment, so all college teachers are compelled to take internal assessment for each paper, all departments take their own internal assessment of their students throughout the year, and students are evaluated through various test examinations. All students participate in the internal examination, seminar presentations, class tests and various tests throughout the year to qualify and good result for the final exam. However, those students who score very poorly in the internal examination are called to Guardian for their further improvement, action is taken to appear in the final examination in a departmental meeting and a meeting scheduled by IQAC. However, all UG examination or evaluations is done by the University of Burdwan. However, every teacher of the college evaluates all the answer scripts of the students in the final examination as per the instructions of the university and college takes the final examinations as

per instructions of the said University.

Research and Development

Though there is no specific Research Department of our Institution as such, the institution arranges programmes and presentations on regular basis to extend the academic perspectives through presentations of research done by students and faculties. IQAC motivates the every teacher to apply for research projects. Membership of N-List taken by the college provide enough academic facilities to Undergraduate and Postgraduate (Distance education, RBU) learners and teaching faculties by giving access to books and journals from college library and other e-resources.

Library, ICT and Physical Infrastructure / Instrumentation

Our college library automation process is done with the help of koha(LMS). Every book in the library has a barcode. Internet facility (Broadband) is provided to the students in the library. the students are helped to find out which books are there in the library, the students can access their required/specific book by themselves through online of our the library books. Some departments of the college take their classes through projectors. One Reading room has made for the convenience of students and faculties. so that they can study in the library reading room. Few Depts. use ICT to improve the teaching-learning process.

Human Resource Management

According to the government circular, the college authority provides duty leave to every faculty of the college to improve their academic skills. So that they participate in various orientation programs or refresher programs,STC, and seminars. Different sub-committees have been formed in the college for various works, the committees take appropriate measures for the benefit of each staff of the college, in about nine sub-committees teaching and non-teaching staff participate, according to their skills and efficiency and their competency in the respective fields. ,and they give their opinions or suggestions. Educational tours and field studies etc. are conducted by various departments to impart practical knowledge, skill development and

motivation to the students, though the educational tours or field work is in accordance with the curriculum. Besides students, teaching and non-teaching staffs are also given the opportunity to participate in the said programme. On the other hand suitable students are involved in the department of NSS and NCC of the college. The said departments motivate and enhance their skills through various camps and programmes.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	<p>The college authority time to time or as per requirement displays all notices on our college website and also its post on college notice boards and walls. Most of the Accounts documentation and other files is digitally maintained and recorded including the salary of the college staffs. Admission, registration details, form fill up and information of scholarship of students are digitally maintained and co-ordinate. Cash books, ledger books are physically preserved in our records room. Several whatsapp groups has created by every departmental head, in which every teacher can communicate to the their students and also their faculties .</p>
Finance and Accounts	<p>All t accounts and financial transactions of the college are not fully computerized, being mainly done manually. Initially it may not be fully computerized but in later cases it is computerized with the help of external chartered accounts (C.A). However, the salary of the college employees is completely through online. Salary due to employees is claimed to Govt and disbursed through online. All students of the college can pay their admission fee, tuition fee, form fill up fee, re-admission through online, all their financial transactions through the online college portal by using their debit/credit card or net banking system.</p>
Student Admission and Support	<p>Student admission process is done by mainly online, on merit basis of students, interested students can apply through online, then their merit list is checked and listed up, and admission is done accordingly. Students can issue</p>

their library cards and can take books as their requirement, if necessary they can sit and study in the reading room.

Since the college library has automation system, students can search and issue their books at will through online. In view of the poor communication system of the region, a womens hostel has been constructed for the convenience of female students, so that they can study in the college safely. However, due to the development of communication, students are reluctant to take admission in the said hostel. The college authorities have taken proper measures for disadvantaged students/ financially challenged students and OBC, ST, STC students to avail various government scholarships, and students can do so online and offline. One cycle stand platform has constructed for students.

Examination

A meeting of the Teachers Council and the Staff Council is convened to conduct the final examinations(UG of BU) smooth and properly every year as per the requirements /instructions of the University, and select a coordinator, who conducts all the examinations, and also select a non-teaching staff member to assist him. Similarly, in the next year, another coordinator is responsible for conducting the examination. All duty list, seat arrangement etc. are displayed on college website, notice board and whatsapp group. Besides, a Center Committee is formed to conduct the exam smoothly whose members are Principal/TIC, coordinator, BDO,BMOH, OC.

Planning and Development

A Development Sub-Committee is formed for planning and development of the college with the members of teaching and non-teaching staff, experienced teachers, architect, engineers, contactors and the said committee is approved by the governing body. They make, prepare various plans, programs for the infrastructural development, renovation, extension of the college building etc. After the said plan, programme is approved by the finance sub committee and GB , then the purchase sub committee takes the work for the completion , they conduct a meeting, they call the quotation,

tender for the college construction /infrastructural extension works or modification work according to the specified procedure.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
<b>No Data Entered/Not Applicable !!!</b>						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
<b>No Data Entered/Not Applicable !!!</b>				
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>1. Provident fund as per government norms 2. Gratuity as per government norms. 3. Medical care at local hospitals if needed 4. Maternity leave to the women employees. 5. Paternity leaves are provided for all the Male</p>	<p>1. Provident fund as per government norms. 2. Gratuity as per government norms. 3. Health insurance schemes. 4. Medical care at local hospitals if needed. 5. Maternity leave to the women employees. 6. Paternity leaves are</p>	<p>1. Financially challenged students, OBC/ST/SC students can receive their scholarships under various schemes of the state Govt. and also the Central Government. 3. Health related facility is available in 'Health</p>



<p>staff. 6. Financial support to faculty for attending conferences/ seminars/ workshops in India and abroad. 7. On duty leave is provided for attending examination, valuation, BoS /BoE meeting, workshop, seminar, conference, orientation course, refreshers course, faculty development program etc 8. Staffs are encouraged for self-development and higher education 9. Medical Leave(ML), Casual leaves (CL) and earned leaves (EL) - For teaching staff 10. Staffs are allowed to use college ICT/LCD/Multimedia facilities for their research work 11. Salary in-advance can be availed by staff if needed. 12. Well-equipped staff rooms for all the faculty members. 13. Free</p>	<p>provided for all the Male staff. 7. Medical Leave(ML), Casual leaves (CL) and earned leaves (EL). 8. Salary-in advance can be availed by staff in need. 9. Orientation programs for non-teaching staff. 10. Free Wi-Fi facilities are made available. 11. Well-equipped office-cum staff rooms etc.</p>	<p>Home' 4. Counseling the students to get jobs(Govt, or Private) 5. common rooms, Sports room, Restroom facilities are available. 6. Sanitary pad and sanitizer bottles etc. are available in girl's washrooms. 7. Free Wi-Fi facilities are made available. 8. football play ground, volleyball play ground etc. are available for students. 9. Help desk counter of inquiry for students.</p>
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#### 6.4 – Financial Management and Resource Mobilization

##### 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution regularly performs internal and external audits. The external / statutory audit is carried out by a Government auditor appointed by the DPI (The Director of Public Instructions) under Department of Higher Education, Government of West Bengal. This audit has been done up to date. The internal audit is conducted by external resource person (CA) in a year. The field which are checked by the auditor are 1. Thorough assessment of the strength of internal check. 2. Vouch the grant-in-aid from the government carefully. 3. Verified the receipts of monthly fees from students, from counterfoils or carbon copy of the receipts. The auditor also sees whether cash received has been banked daily or not. 4. Other charges from the students such as examination fees, laboratory fees, fines etc. has been carefully verified. 5. Any fees received in advance are properly adjusted. 6. Any grant-in-aid or funds received for a particular purpose is utilized for the same. 7. While making payments of staff salaries, income tax is deducted at source and has been duly deposited with the income tax department. 8. All the assets and liabilities are verified with the receipt from students and scholarship register. Development committee makes a plan to proper utilize the funds and Purchase sub-Committee takes decision of purchase of capital equipments. Well defined procedure is followed for purchases, such as invited tender-quotation methods are followed.

##### 6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
<b>No Data Entered/Not Applicable !!!</b>		
No file uploaded.		

6.4.3 – Total corpus fund generated

<b>No Data Entered/Not Applicable !!!</b>
-------------------------------------------

**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	IQAC
Administrative	No	Nill	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1)Exchange of Problems and opinion each others , 2) Keeping them informed about the progress of their children 3) Parents are contacted as and when required for discussion about irregularity and students’ progress. Parents are invited in the annual sports meet, swarasati Puja, Milad, fresher’s welcome and during the Annual College Social function. Suggestions from parents are taken very often for resolving any academic difficulty of the students. Parents are informed about CBCS curriculum .

6.5.3 – Development programmes for support staff (at least three)

1) workshop and seminars have arranged for their the updating, 2) Rest room for taking rest in times of any difficulty,3.Local Hospital referred if any more difficulties.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Enhanced use of ICT by faculty accelerated the teaching-learning process, administration, and library facility, Renovated our play ground,set NCC Unit etc. constructed a cycle stand for students and staffs, Languages Lab set up, simplified Library proceduresand also Initiatives are taken for a green campus and the use of solar electricity has been started. Enhanced use of ICT/Multimedia by faculty accelerated the teaching- learning process. Play ground is developed by soil filling with the help of Grampanchayat.Murarai for sports facility.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
<b>No Data Entered/Not Applicable !!!</b>					
No file uploaded.					



## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Womens Day	08/03/2018	08/03/2019	62	45

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Awareness programme on Green Energy 5th June 2016 - Efforts to enhance energy generation efficiency involve utilising non-conventional energy sources, specifically focusing on solar energy. As part of the "West Bengal Renewable Energy Development Agency" initiative, the West Bengal government has installed 10 kW solar panels for power generation. These panels cover an area of approximately 1600 square feet and are positioned on the rooftop of the first floor of Kabi Nazrul College, directly integrated with the power supply grid. The institution effectively utilises the generated solar power, reducing electricity bill expenditures. Furthermore, solar power generation remains consistent even during holidays, with any surplus energy seamlessly absorbed by the power grid, offsetting the college's electric costs. On average, this sustainable initiative yields approximately 30 savings in overall energy expenditures.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	Nil
Scribes for examination	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
<b>No Data Entered/Not Applicable !!!</b>							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for students	01/07/2018	At Kabi Nazrul College, rules are strictly enforced, and students generally follow them. However, the widespread use of mobile devices continues because they

play a crucial role in accessing internet-based information. Even though there are strict regulations, students struggle to limit their mobile usage because it's essential for staying connected and retrieving information. The college faces a dilemma: maintaining discipline while recognizing the importance of mobile technology in today's education.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Workshop on Community Engagement in afforestation program	04/07/2018	06/07/2018	297
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

(1) Waste Management and Recycling Programs (2) Tree Plantation and Biodiversity Conservation (3) Water Conservation Initiatives (4) Solar Power Installation Energy-Efficient Infrastructure (5) Paperless Initiatives (6) Environmental Education Programs.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Title- Green Energy (Institution promoting the use of LED lights and solar panel which consume low power and maintenance ) A) Objects- 1. To save, save energy, electric power and reducing expenditure of the Institution. 2. For converting sunlight into electricity, promoting sustainability, and reducing reliance on conventional power sources and low maintenance. 3. It will increase countries energy security through reliance on an indigenous, inexhaustible, and mostly import-independent resource, enhance sustainability, reduce pollution, lower the costs of mitigating global warming ... these advantages are globa.

4. LED light-Energy efficient and require less maintenance than the incandescent and fluorescent lighting products they replace. B) Context- Solar energy is radiant light and heat from the Sun that is harnessed using a range of technologies such as solar power to generate electricity, solar thermal energy (including solar water heating), and solar architecture. It is an essential source of renewable energy, and its technologies are broadly characterized as either passive solar or active solar depending on how they capture and distribute solar energy or convert it into solar power. Active solar techniques include the use of photovoltaic systems, concentrated solar power, and solar water heating to harness the energy. Passive solar techniques include orienting a building to the Sun, selecting materials with favorable thermal mass or light-dispersing properties, and designing spaces that naturally circulate air. In 2011, the International Energy Agency said that the development of affordable, inexhaustible and clean solar energy technologies

will have huge longer-term benefits. The Earth receives 174 pet watts (PW) of incoming solar radiation (insolation) at the upper atmosphere. Approximately 30 is reflected back to space while the rest, 122 PW, is absorbed by clouds, oceans and land masses. The spectrum of solar light at the Earth's surface is mostly spread across the visible and near-infrared ranges with a small part in the near-ultraviolet. Most of the world's population live in areas with insolation levels of 150–300 watts/m<sup>2</sup>, or 3.5–7.0 kWh/m<sup>2</sup> per day. Solar radiation is absorbed by the Earth's land surface, oceans – which cover about 71 of the globe – and atmosphere. Warm air containing evaporated water from the oceans rises, causing atmospheric circulation or convection. When the air reaches a high altitude, where the temperature is low, water vapor condenses into clouds, which rain onto the Earth's surface, completing the water cycle.

The latent heat of water condensation amplifies convection, producing atmospheric phenomena such as wind, cyclones and anticyclones. Sunlight absorbed by the oceans and land masses keeps the surface at an average temperature of 14 °C. By photosynthesis, green plants convert solar energy into chemically stored energy, which produces food, wood and the biomass from which fossil fuels are derived. The cost of college is increasing day by day, one of the reasons for this cost is electricity charges or bills. Yes, that's why our authority of Kabi Nazrul College is thinking of an alternative power, which will reduce the cost, maintenance cost will also be reduced. Eco-friendly and renewable, will improve permanently and reduce environmental pollution. In fact our college has a large roof area, which will not pose any difficulty in installing panels for solar power. Apart from installing solar panels, the authority also decided to use LED lights as much as possible. It will reduce the cost of college in one fell swoop. C) Practices- Keeping this thought in mind, contact was made with the Government Renewable Solar Power project Department (Govt. of West Bengal and Ministry of New Renewable Energy). The Institution applied for installation of solar power panels project in specific format, so the said department initially installed the project of solar panels in 2017. A total of 16 panels are installed (Grid connected solar PV power plant PV array capacity-10WP, project funded by Govt. of WB and Ministry of new renewable energy). This effort is taken to reduce the electric cost a lot. Besides, all the classrooms, office rooms, bathrooms, toilets, campuses have replaced all the previous tube lights and bulbs with LED lights. The college hopes that the cost of electric bills the college will reduce a lot as a result of taking this measure. D) Problems- Firstly, installing solar panels on the roof makes it difficult to do other things. And there is no opportunity or provision for three floors or second floor. Regular washing of panels is difficult due to lack of non-teaching staff in the college. Solar power has not yet been adjusted with electric power, there are some problems with meter past, sudden input output problem. Both the Solar Power Authority and the Electric Power Authority have been informed to adjust it and efforts are on.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Performance of Kabi Nazrul College in Empowering Marginalized Students Kabi Nazrul College, established in 1985 and affiliated with the University of Burdwan, is a beacon of education in the socio-economically backward Murarai constituency within Birbhum district, West Bengal, India. This institution has consistently demonstrated its commitment to fostering holistic development, particularly for students from marginalised backgrounds. Since its inception,

Kabi Nazrul College has catalysed the regions educational, socio-economic, and cultural development. The college's strategic location in the Murarai constituency, predominantly inhabited by the Scheduled Caste, Scheduled Tribe, and Other Backward Class communities, underscores its vital mission. Over 90 of the students at Kabi Nazrul College belong to these marginalised groups, reflecting the institution's dedication to empowering those historically underserved by mainstream education. Kabi Nazrul College envisions itself as an institute of excellence and enlightenment. Its mission is to tap into the potential of young minds from the neighbourhood and align their education with global trends. The college aims to create a generation of students who are not only academically proficient but also progressive, secular, and liberal in their outlook. By providing quality education, Kabi Nazrul College seeks to bridge the gap between privilege and marginalisation, ensuring that every student has equal opportunities for growth and success. The college's distinctive area of focus lies in empowering marginalised students. Here's how it achieves this: (a) Inclusive Education: Kabi Nazrul College welcomes students from all sections of society, regardless of socio-economic background. It recognises that education is a powerful tool for social mobility and actively encourages participation from the privileged and the underprivileged. (b) Career Guidance: The faculty engages in career counselling sessions, helping students make informed choices about their future. Whether pursuing jobs or preparing for competitive exams, students receive personalised guidance. (c) Holistic Development: Beyond academics, the college instils values and ethics in students. It emphasises character-building, empathy, and community engagement. (d) Skill Enhancement: Kabi Nazrul College conducts workshops, seminars, and training sessions to enhance soft skills, communication abilities, and critical thinking. These competencies are essential for success in today's dynamic job market.

Provide the weblink of the institution

### **8.Future Plans of Actions for Next Academic Year**

1. Increase in ICT Facility for all stakeholders. 2. Finding out scope for alumni, placement consultancy 3. Introducing the feedback system for all Stake Holders 4. Arrangement of auditorium and residential staff accommodation. 5. To provided financial support to teachers to attend conferences / workshops and towards membership fee of professional bodies during the year. 6. To organise professional development / administrative training programmes and non teaching staff during the year 7. Develop waste management system and move to paperless mode of operation