

# KABI NAZRUL COLLEGE

AFFILIATED TO THE UNIVERSITY OF BURDWAN

(NAAC ACCREDITED)  
Awarded B Grade by NAAC

From: PRINCIPAL /TIC

Murarai  
P.O – Murarai  
Dist – Birbhum (W.B)  
Pin – 731219

E-mail: [kncollege1986@gmail.com](mailto:kncollege1986@gmail.com)  
Website – [www.kabinazrulcollege.ac.in](http://www.kabinazrulcollege.ac.in)

Notice-2

Date-19/9/2018

A meeting of IQAC will be held on 26/9/18 at 2.300 pm at IQAC room (NO-217) to discuss and resolve about the following agenda. All members are requested to attend the said meeting positively.

## Agenda

- 1) To read and confirm the proceedings of the last meeting
- 2) To re-form Grievance redressal sub-committee and their activities.
- 3) To discuss about the renovation of college library
- 4) To open a canteen
- 5) Poor attendance of students
- 6) Misc. if any with the permission of the chair.

*S. Chatterjee*  
Signature of coordinator  
Dr. Someswar Chatterjee



Coordinator  
IQAC  
Kabi Nazrul College  
Murarai, Birbhum, W.B.

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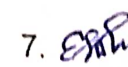


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Date: 26.09.2018

Members present-

1. 
2. S. Chatterjee
3.  26/9/18
4. 
5. 
6. 
7. 
8. H. Choudhury
9. 
10. D. Bose
11. 
- 12.
- 13.
- 14.
- 15.

Dr. Pradip kumar Das, TIC of the college, took the chair and presided over the meeting, TIC requested all the members to take an active part in the meeting.

## Resolution adopted-

1. Now the previous resolutions of the meeting which was held on 17/7/18 read and the house unanimously confirmed.
2. This house decided to increase the number of members in the grievance sub-committee of our college, in which case Professor Mosarraf Hossain was included in it. Through various sources, it is known that many girls are not able to give their complaint letter to the college authorities, mainly because the name and address of the complainant is there in the application form, in which case the complainant is more likely to be harassed, in this case this house decided that in this case the name and address of the complainant is not necessary, this matter applies only to girls. The committee members are told that any complaint made by a student against any faculty should be dealt with immediately. Not only the students will submit complaints in this Grievance box, any member of the college, any staff can report complaints in that Grievance box. The teacher in charge of the college is requested to take appropriate action in this regard.
3. All the problems of the library department were discussed, this house decided that the library room needs renovation, a reading room will be made for the students, all the furniture like chairs, tables will be made for that room, CCTV will be installed there, books purchase will be continued as per departmental needs. The teachers-in-charge will take all arrangements for studying in the reading room, in this case a staff should be appointed in the reading room of the library. The students who are newly admitted cannot pick up (take/ withdraw) the books until they are registered, the college authorities are requested to make arrangements so that the new students who are not yet registered can pick up the books and study regularly.
4. One of our most desired things is to open a new canteen, old canteen is not so good, all staffs and students desire is to open a new canteen, so that the students can get all the facilities of the canteen. In this regard, the college authorities are requested to raise this issue in the governing body and hope, our problems will be solved soon as possible.
5. The issue of poor attendance is discussed by the house, and it is resolved that as well as the house decided that the teachers council would form a committee to find out the details or





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possible reasons why students (few students) are not coming to the college, the committee would prepare a summary and submit it to the principal, and the issues would be thoroughly discussed in the teachers' council meeting, but teachers are requested to use different techniques or teaching aids to make their lecture presentation interesting, so that boys come to college or to take substitute was.

As there is no agenda to discuss, the meeting ends with vote of thanks to and from the chair.

*S. Chatterjee*

Coordinator  
IQAC

Kabi Nazrul College  
Murarai, Birbhum, W.B.



*Sham*

Principal  
KABI NAZRUL COLLEGE  
MURARAI \* BIRBHUM