IQAC Submission

Academic Year to which AQAR has to be submitted : 2016-2017

Yearly Status Report - 2016-2017

Data of the Institution	
1. Name of the Institution	**KABI NAZRUL COLLEGE**
Name of the head of the Institution	**Dr. Pradip Kr. Das**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03465252202**
Mobile no.	**8981446589**
Registered Email	**kncollege1986@gmail.com**
Alternate Email	**Iqacknc1986@gmail.com**
Address	**Village and Post Murarai, Dist Birbhum**
City/Town	**Murarai**
State/UT	**West Bengal**
Pincode	**731219**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Someswar Chatterjee**
Phone no/Alternate Phone no.	**03465252202**
Mobile no.	**7908544018**
Registered Email	**Iqacknc1986@gmail.com**
Alternate Email	**someswar_76@yahoo.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	**http://kabinazrulcollege.ac.in (http://kabinazrulcolle**

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	**http://kabinazrulcollege.ac.in/wp-content/uploads/2024**

5. Accrediation Details

Cycle	Grade	CGPA
1	B	2.03

6. Date of Establishment of IQAC	07-Jun-2014

7. Internal Quality Assurance System

	Item /Title of the qu

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQ

	Institution/Department/Faculty

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	**View file_path=eyJpdiI6IlpDUmxiIN2lKRXNwSEd0SGc0ZGc3MXc9PSIs**
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	No
Upload the minutes of meeting and action taken report	No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bulle

• IQAC recommended for innovative mode in teaching. • Solar Energy Pɪ office administration and academic Department. • The process for cons

13. Plan of action chalked out by the IQAC in the beginning of the academic year towaɾ

	ɪ
Initiatives to fill up vacant teaching and nonteaching post and to cɪ
To completion digitization of library
Introducing biometric attendance system
Up gradation of website
Purified Drinking Water Project

14. Whether AQAR was placed before statutory body ?	Yes

Goᵥ

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2016
Date of Submission	30-Sep-2016
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The college has been made equipped with amanagement i execute decisions. Information such as: ☐ Students' m students applying for Kanyashree benefits etc. ☐ Resu for last date of depositing the lent books, list of d students to Govt.

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation.

Curriculum Planning and its Implementation is the heart and soul
college to be followed and the other is college's own effort to pr
curriculum to keep them updated regarding the latest curriculum wh
copy of the curriculum is handed to the students to those who can n
etc. so that the students may engage and participate themselves in
in such a way so that the students might learn English in the colle
very competent curriculum for students taken different subjects. F
soft skill development programmes, acquainting them with science l
from the side of teachers and students are frequently asked to su
parents are asked to participate in the meeting for their valuabl

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implem

Name of programmes adopting CBCS

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certifi

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title
No Data

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| Students |
| Teachers |
| Employers |
| Alumni |
| Parents |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the

Feedback Obtained

The college has an effective mechanism for distributing, collecting academics, cultural, teaching, learning, sports, outreach programme: were made accountable to distribute and collect the feedback forms. feedback from the students really helped the college authority to ad to crack competitive examination, academic excursions etc.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	
BA	
BSc	
BCom	

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	N
2016	2910	

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Syste

Number of Teachers on Roll	N
31	

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 wor

Department wise mentoring system is available. Before starting the class the students of each

students to participate in

Number

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions
20

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships

Year of Award	

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declarati

Programme Name	Programme Code	
BA	BA Hons	
BA	BA Gen	
BSc	BSc Hons	
BSc	BSc Gen	
BCom		

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level

As per rules and regulation of affiliating university (The Universi

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related

Academic calendar is prepared in accordance with the academic cale
events the academic calendar

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs off

http://k

2.6.2 – Pass percentage of students

Programme Code	Programme Name	
BA	BA	
BSc	BSc	
BCom	BCom	

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may de

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organi

Nature of the Project	Duration	
Minor Projects	1095	

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Acade

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during th

Title of the innovation

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Nam

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type
International

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/Interna

Department

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citatior

Title of the Paper	Name of Author	

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of scien

Title of the Paper	Name of Author	

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry

Title of the activities	

3.4.2 – Awards and recognition received for extension activities from Government and other rec

Name of the activity	

3.4.3 – Students participating in extension activities with Government Organisations, Non-Gover

Name of the scheme	Organising u

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange dur

Nature of activity	

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, s

Nature of linkage	Title of the linkage

3.5.3 – MoUs signed with institutions of national, international importance, other universities, in

Organisation	Date of N

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

	B

4.1.2 – Details of augmentation in infrastructure facilities during the year

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software

4.2.2 – Library Services

Library Service Type
Text Books
Reference Books
e-Books
Journals
e-Journals
Digital Database
CD & Video
Weeding (hard & soft)

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```

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala C

Name of the Teacher	Name of

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	
Existing	18	
Added	2	
Total	20	

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

4.3.3 – Facility for e-content

Name of the e-content develop

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support faciliti

Assigned Budget on academic facilities	
1959640	

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support faci

In the case of infrastructural development, and budget on academic f
if the college is able to buy or allocate the fund for the item. If
any Governing Body approved items or storing or maintaining any Col
classrooms, and other essential facilities. For laboratories, each
are carried out to ensure the equipments working condition. Librarie
staff. Procurement of books as per the requirement is initiated thro
are taken in time, and the sports director is responsible for ke
cleaning is monitored by the institute supervisor/administrator. He
Plumbing, electrical, drinking water, security, air conditioners,

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Financial
	Financial

5.1.2 – Number of capability enhancement and development schemes such as Soft skill developm

Name of the capability enhan

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offe

Year	Name of the scheme	Number of bene

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Preven

Total grievances received

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

Nameof organizations visited	

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into high
2016	3
2017	5

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (

Items	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the

Activity
Freshers' Day
Sports

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at na

Year	Name of the award/medal	

5.3.2 – Activity of Student Council & representation of students on academic & admin

This year's student council election was not conducted in accordan
social function, and freshers' welcome. It goes without saying tha
traditionally been an extravagant affair. After being chosen sho:
organize seminars, visit adopted areas, set up practice camps, clean
and support of the college's teach:

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

5.4.3 – Alumni contribution during the year (in Rupees) :

5.4.4 – Meetings/activities organized by Alumni Association :

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last

There are two statutory bodies like Governing Body(GB) and Teachers
committee of this college counsels prospective candidates for admi
implementation) involves the participation of teachers and non-te
discussions. The Library sub-committee of our Institution prepares
constituted through the proposal of teachers' council and approved
teaching staffs, Student's Council(student's Union) along with
extension of college buildings and the maintena

6.1.2 – Does the institution have a Management Information System (MIS)?

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with

Strategy Type	
Curriculum Development	The University of Burdwan i
Teaching and Learning	Teachers take their classes(the
Examination and Evaluation	CBCS system is implemented duri with
Research and Development	Though there is no specific Re Membership of
Library, ICT and Physical Infrastructure / Instrumentation	The library automation process
Human Resource Management	College authority provides participate in the sa
Admission of Students	All admission of the students

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	
Planning and Development	There is a GB approved Development Adviso co
Administration	The college authority displays all notices on
Finance and Accounts	All accounts and financial transaction of the
Student Admission and Support	Student admission is done through online mode
Examination	As per the resolutions of TC and staff counc

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards

Year	Name of Teacher	

6.3.2 – Number of professional development / administrative training programmes organized by

Year	Title of the professional development programme organised fo

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Progr

	Title of the profes

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Permanent
2

6.3.5 – Welfare schemes for

 1.Provident fund as per government norms 2.Gratuity as per governme: the women employees. 5.Paternity leaves are provided for all the Mal workshops in India and abroad. 7. On duty leave is provided for conference, orientation course, refreshers course, faculty develo education 9.Medical Leave(ML), Casual leaves (CL) and earned ICT/LCD/Multimedia facilities for their research work 11. Salary in- all the faculty members. 13. FreeWi-Fi

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words ea

The institution regularly performs internal and external audits. Th conducted by an external resource person (CA) in a year. The fic receipts. The auditor also sees whether cash received has been bank utilized for the same.7. While making payments of staff salaries, : the fu

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philant

6.4.3 – Total corpus fund generated

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	
	Yes/
Academic	No
Administrative	No

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Keeping them informed about the progress of their children 3) Paren

6.5.3 – Development programmes for support staff (at least three)

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Enhanced use of ICT the faculty accelerated the teaching-learning
solar electricity

6.5.5 – Internal Quality Assurance System Details

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative b

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institu

	Title of the pro
	International

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Awareness programme on Green Energy 5th June 2016 – Efforts to enl
panels for power generation. These panels cover an area of approx
Furthermore, solar power generation remains cons

7.1.3 – Differently abled (Divyangjan) friendliness

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakehold

Title	Date of publication	
Code of Conduct for students	01/07/2016	At Kabi Nazrul College, rules are str:

7.1.6 – Activities conducted for promotion of universal Values and Ethics

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

(1) Waste Management and Recycli:

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Title-Use of ICT in Teaching-learning and Administrative Works will see problems and create solutions, lowering inventory. 4) to creative use of basic application software in their everyday activi used more. Teachers today are dependent on the use of ICT for teacl administrative purposes, it is very easy to supply /send various without coming to the college. Practices- Teachers, most of them, : been widely provided in the administrative work, library, finance, internet due to the use of ICT. Any student can collect all the col coming to the college premises. The librarian can easily send his : our financial transactions starting from Salary, PF are done or difficulties in using ICT for the first time. Conventional teaching not used to using ICT as they are first generation learners. In: possible. 2. Title- Water Recharging Project A) Objects- 1.To meet contamination 5.Reduce flooding and erosion 6. Avoiding flooding this world is going down more and more, the population is increas towns and cities is increasing all over the world, the farming clas government, the way in which the water is being supplying in the problem of water in Arab countries. Water problems have arisen i: water, there is a problem to meet the ever-growing demand for water their high saline content. The desalination plants are very expensi in view of this water crisis that Kabi Nazrul College started t captured and brought down through pipes, holes 80 feet undergrou: trickles down to raise the ground water table. The Institution is rain water harvesting project undertaken by the authorities of Ka

Upload details of two best practices successfully implemented by the institution as per NAAC fo

Performance of Kabi Nazrul College in Empowering Marginalized Stu demonstrated its commitment to fostering holistic development, pa inhabited by the Scheduled Caste, Scheduled Tribe, and Other Back Nazrul College envisions itself as an institute of excellence and secular, and liberal in their outlook. By providing quality educati it achieves this: (a) Inclusive Education: Kabi Nazrul College Guidance: The faculty engages in career counselling sessions, he emphasises character-building, empathy, and community engage

1. Increase in ICT Facility for all stakeholders. 2. Finding out membership fee of profession

here by declare that all the data entered are true to my knowledge. ☐

ck